

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

November 17, 2015

Mr. Bunting called the meeting to order @ 5:30 p.m. Those answering roll call: Mr. Bunting, Mrs. French, Mrs. Stewart, Mr. Swope. Mr. Eppley was absent. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer.

#15-335 APPROVAL OF BOARD MINUTES

Mr. Swope moved and Mrs. French seconded that the Board of Education approve the minutes of the Zanesville Board of Education Meeting on October 20, 2015.

Those voting aye: Mr. Bunting, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

#15-336 REPORT OF THE TREASURER

Mrs. Stewart moved and Mr. Bunting seconded to approve the following recommendations:

October Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations for August:

- General and Payroll

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

#15-337 EMPLOYMENT – CLASSIFIED

Mr. Swope moved and Mrs. Stewart seconded to approve the employment of Jane A. Davis as paraprofessional at Falls Elementary (West Muskingum School District), effective November 12, 2015. Rate of pay will be step 0 from the appropriate salary scale, pending background checks and proper certification.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

#15-338 TEMPORARY TRANSFER – CERTIFICATED

Mrs. Stewart moved and Mrs. French seconded to approve the temporary transfer of Kathy Dannemann from 3½ hours per day, five days per week at Zanesville Community High School to reflect 7½ hours per day, three days per week at Zanesville High School. This temporary transfer is effective November 4, 2015 and will remain in effect until the return of Elysse Greenleaf, French teacher, on maternity leave. Rate of pay will be at current hourly rate of pay.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mrs. French. President declared motion carried.

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#15-339 CURRICULUM & INSTRUCTION BUILDING LEADERS

Mr. Swope moved and Mrs. Stewart seconded to approve the following teachers as Curriculum and Instruction Building Leaders for the 2015-2016 academic year. They will earn a \$450 stipend for this position.

Stacey Mohler

Jodi Riggle

Edie Steil

Those voting aye: Mr. Swope, Mr. Bunting, Mrs. French, Mrs. Stewart. President declared motion carried.

#15-340 EMPLOYMENT - TRANSPORTATION

Mr. Bunting moved and Mrs. French seconded to approve Jayanne N. Guiler as a school van driver, effective November 9, 2015, pending background check and proper certification. Rate of pay is step 0 (8 hours per day, 5 days per week) from the appropriate salary schedule.

Those voting aye: Mr. Bunting, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

#15-341 FAMILY MEDICAL LEAVE OF ABSENCE – CERTIFICATED

Mrs. Stewart moved and Mr. Swope seconded to approve a paid family medical leave of absence for Brady Palmer, Intervention Specialist at Zanesville Middle School, effective December 1, 2015 through January 22, 2016. Reason for leave is to care for newborn child.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

#15-342 SCHOOL CALENDAR

Mr. Bunting moved and Mr. Swope seconded to approve the attached copy of the school calendar for the 2016-2017 school year.

New Teacher Workshop	Friday, August 19, 2016
Convocation Day	Monday, August 22, 2016
In-Service Day	Tuesday, August 23, 2016
First Attendance Day for Students	Wednesday, August 24, 2016
In-Service Day	Friday, September 30, 2016
Zanesville High School Parent/Teacher Conference Evening	Tuesday, October 4, 2016
Zanesville Middle School Parent/Teacher Conference Evening	Wednesday, October 5, 2016
Preschool/Elementary Parent/Teacher Conference Evening	Thursday, October 6, 2016
Preschool/Elementary Parent/Teacher Conference Evening	Tuesday, October 11, 2016
Zanesville High School Parent/Teacher Conference Evening	Wednesday, October 12, 2016
Zanesville Middle School Parent/Teacher Conference Evening	Thursday, October 13, 2016
In-Service Day	Friday, October 28, 2016
Zanesville High School Parent/Teacher Conference Evening	Tuesday, February 28, 2017
Zanesville Middle School Parent/Teacher Conference Evening	Wednesday, March 1, 2017
Preschool/Elementary Parent/Teacher Conference Evening	Thursday, March 2, 2017

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Zanesville Middle School Parent/Teacher Conference Evening	Tuesday, March 7, 2017
Preschool/Elementary Parent/Teacher Conference Evening	Wednesday, March 8, 2017
Zanesville High School Parent/Teacher Conference Evening	Thursday, March 9, 2017
Last Day for Students	Thursday, May 25, 2017
Teachers Last Day	Friday, May 26, 2017
Commencement	Saturday, May 20, 2017

SCHOOL WILL NOT BE IN SESSION ON THE FOLLOWING DAYS

September 5, 2016	Labor Day
November 11, 2016	Veterans' Day
November 24, 25, 28, 2016	Thanksgiving Recess
December 22, 2016 – January 2, 2017	Holiday Recess
January 16, 2017	Martin Luther King Day
February 20, 2017	Presidents' Day
April 13-17, 2017	Spring Break
May 29, 2017	Memorial Day

This calendar is subject to change as a result of gubernatorial, Ohio General Assembly, and/or State Department of Education directive. Days required to be made up due to calamity will be scheduled for April 13, 17, 2017, May 26, 30, 31, June 1, 2, 5, 6, 7, 8, 9, 2017. Additional Instructional Days required to be made up pursuant to R. C. 3317.01 (B) shall, as needed, be scheduled sequentially on weekdays beginning with June 12, 2017.

Grading Periods

<i>Elementary Schools</i>	<i>High School, Middle Schools</i>
Friday, October 21, 2016	Friday, October 21, 2016
Friday, January 6, 2017	Friday, January 6, 2017
Thursday, March 9, 2017	Thursday, March 9, 2017
Thursday, May 25, 2017	Thursday, May 25, 2017

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

#15-343 SUPPLEMENTAL CONTRACTS

Mrs. Stewart moved and Mrs. French seconded to accept the resignation of Steve Morrison, 8th Grade Girls Basketball Coach, effective November 2, 2015. Reason for resignation is personal.

Accept the change in supplemental contract for Kelly Williams, mentor teacher, to reflect experience level 3 in place of the previously approved experience level 0 for the 2015-2016 school year.

Approve the following changes to the previously approved full supplemental contract to reflect the following:

Wilma Lawn	Jr. Class Advisor (1/2)	2	VIII	\$960.00
Cassidy Caulkins	Jr. Class Advisor (1/2)	0	VIII	\$800.00

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mrs. French. President declared motion carried.

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#15-344 TEMPORARY PERMANENT SUBSTITUTE

Mr. Swope moved and Mrs. French seconded to approve Tammy Wilson as a temporary permanent substitute teacher effective October 26, 2015.

Those voting aye: Mrs. Swope, Mr. Bunting, Mrs. French, Mrs. Stewart. President declared motion carried.

#15-345 UNPAID LEAVES OF ABSENCE

Mr. Swope moved and Mrs. French seconded to approve the following personnel for unpaid leaves of absence:

Name	Dates	Total Days
Hynds, Todd	10/22, 10/23, 10/26, 10/27, 10/28	5 days
Joseph, Anthony	10/12	1 day
Knight, Charleita	10/6, 10/7, 10/8, 10/9, 10/20 10/27 (½) & 10/28	6½ days
Salsbury, Jennifer	10/16, 10/20, 10/30	3 days

Approve a request for Sharon Singree-Fulton for two days unpaid leave on Monday, December 7, 2015 and Tuesday, December 8, 2015. Reason for request is personal.

Those voting aye: Mr. Bunting, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

#15-346 EMPLOYMENT – SUBSTITUTES

Mr. Bunting moved and Mrs. Stewart seconded to approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

Substitute Teachers			
Heather Garber	Matthew Micheli		

Approve the following substitute aides/secretaries/library technicians, as and when needed, pending appropriate certification and background checks for 2015-2016 school year.

Substitute Aides/Secretaries/Library Techs			
Mary Gritton			

Approve the following substitute bus drivers, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

Substitute Bus Drivers			
Deborah McGee			

Approve the following substitute bus aides, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

Substitute Bus Aides			
Lena Chason			

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Approve the following substitute van driver, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

Substitute Van Driver			
Lena Chason			

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

#15-347 ADMINISTRATIVE TRANSFER

Mr. Bunting moved and Mr. Swope seconded to approve the transfer of Kevin Appleman from Coordinator of Operations/School Safety to Director of Operations effective November 1, 2015. Prorated rate of pay will be \$74,494.94 for the 2015-16 year.

Those voting aye: Mr. Bunting, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

#15-348 CLASS TRIP – ZANESVILLE HIGH SCHOOL

Mrs. Stewart moved and Mr. Swope seconded to approve a group of Zanesville High School students to travel to Japan, June 12, 2017 through June 20, 2017. This trip is being planned by Chris Miller, social studies teacher at Zanesville High School and travel services will be provided by Education First Educational Tours. Students and chaperones will be responsible for their trip cost and will have an opportunity to raise money through various fund raisers.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

#15-349 ZANESVILLE COMMUNITY HIGH SCHOOL

Mr. Swope moved and Mrs. French seconded that the Zanesville Community High School approve the addition of grade 7 and grade 8 to the now existing grades 9-12. Effective date of change will be the 2016-2017 school year.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mrs. French. President declared motion carried.

#15-350 POLICY ITEMS FOR ADOPTION:

Mr. Bunting moved and Mrs. Stewart seconded to approve the following policy items:

- 2111 Parent and Family Involvement
- 2261.01 Parent Participation in Title I Programs
- 5111.01 Homeless Students

Those voting aye: Mr. Swope, Mr. Bunting, Mrs. French, Mrs. Stewart. President declared motion carried.

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#15-351 EXECUTIVE SESSION

Mrs. Stewart moved and Mrs. French seconded to go into executive session:

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action

Time entered executive session: 6:25 p.m.

Time returned to public session: 8:10 p.m.

Those voting aye: Mr. Bunting, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

#15-352 MEETING ADJOURNMENT

Mrs. French moved and Mr. Swope seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 8:10 p.m.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

President

Treasurer